

**BLOOMSBURG AREA SCHOOL DISTRICT
Policy Manual**

Section: PROGRAMS
Title: PLANNED INSTRUCTION
Date Adopted: August 17, 1981
Date Last Revised: June 17, 2002

**106. PLANNED INSTRUCTION
22PA CODE CHAPTER 4: ACADEMIC STANDARDS AND ASSESSMENT**

- .1 Planned instruction shall be prepared for each curriculum adopted by the Board in order to direct and assist the professional staff toward the achievement of student academic standards as these relate to the Strategic Plan of 2001-2002 to 2006-2007, pp. 2 and 3, or as revised.
- .2 Planned instruction offered by the school district based upon a written curriculum that consists of at least the following elements:
 - .21 objectives of the course or instructional unit to be achieved by all students;
 - .22 content, including materials and activities, and estimated instructional time to be devoted to achieving the standards. Course or instructional units of varying lengths of time may be taught;
 - .23 the relationship between the objectives of the course, or instructional unit and academic standards; and, the relationship to those goals determined in the school district's strategic plan. Courses to be taught: Reading, Writing, Speaking and Listening; Mathematics; Science and Technology; Environment and Ecology; Social Studies (civics, government, geography, economics, and history); Arts and Humanities; Career Education and Work; Health, Safety and Physical Education; Family and Consumer Science; and World Languages, as outlined in sections 4.21, 4.22 and 4.23 Curriculum and Instruction of Chapter 4, pp. 10 to 14.
 - .24 Procedures for measurement of the objectives of the course or instructional unit.
- .3 The written planned instructional curricula, as noted above shall be taught by the faculty as assigned. This written curriculum shall be construed as providing a

basic framework for each subject taught. It is expected that the students will achieve the academic standards through the teachers' instruction in a manner best designed to meet the needs of all students; however, all standards shall be taught for each grade. Benchmarks (incremental steps to standards) shall be taught and tested.

- .4 The Director of Curriculum and Instruction shall be responsible for the preparation of the curricula that shall include:
 - .41 the participation of appropriate staff members and resource personnel
 - .42 the participation of members of the community when deemed appropriate
 - .43 the participation of students when deemed appropriate
 - .44 continuing research in instructional methods, materials and activities
 - .45 systematic review of all curricula to ensure it is current with academic standards either through the Pennsylvania Department of Education or curricula associations to achieve established goals.
- .5 Whenever new curricula are developed or existing curricula revised, copies of these major additions or changes will be made available to the Board for approval.
- .6 Copies of all curricula shall be kept on file in the office of:
 - .61 the Superintendent
 - .62 the appropriate building principal(s), and
 - .63 the Director of Curriculum and Instruction
 - .64 and stored in an electronic format accessible through the district web-site.
- .7 Members of the teaching staff are to be provided copies of the curricula that are appropriate to their assignments.
- .8 No subject with the exception of distance learning courses shall be taught in the schools of this district unless it has been adopted by the Board. The Superintendent through review will approve distance learning courses syllabi by the Director of Curriculum and Instruction, and the High School Principal. The Board reserves the right to determine which units of the instructional program constitute planned instruction and thereby subject to the adoption procedures of the Board.